

STATE OF NEVADA

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Executive Secretary

DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF NEVADA BOARDS, COMMISSIONS AND COUNCILS STANDARDS
NEVADA STATE CERTIFIED COURT REPORTERS BOARD

OPEN MEETING MINUTES

Date: Tuesday, August 12, 2025
Start Time: 5:30pm
End Time: 6:40pm

Location: Virtual Meeting via Zoom

Present Via Zoom:	Heidi Konsten	William LaBorde	Kevin Diamond	Linda Shaw
	Salli Phillips	Debbie Uehara	Cameo Kayser	Carrie Hewerdine
	ChanceLynn	Lori-Ann Landers	Deirdre Rand	Donna McCord
	E-Depositions	Ellen Goldstein	Francis Arenas	Grace DiBernardo
	Jane Efaw	Janice Eidd-Meadows	Jennifer O'Neill	Joanne Williams
	Jocelyn Galvan	Judith Schonlau	Julie Filiberti	Justine Jones
	Karen Cosgrove	Kathleen Maltbie	Kellie Peterson	Kit Mac Donald
	La Tia Ely	Lori Judd	Lori Unruh	Marcia Leonard
	Matthew Speivak	Pamela Manning	Pauline May	Susan Naylor
	Yolanda Henry	Christie Main-Cabrajac		

ITEM #1: **Meeting Called to Order and Board Member Roll Call:**

Without motion, Heidi Konsten called the meeting to order at 5:30pm.

Board Members:

Heidi Konsten	Present
William LaBorde	Present
Kevin Diamond	Present
Linda Shaw	Present
Salli Phillips	Present

ITEM #2: **Public Comments:** No public comments.

ITEM #3: **Approval of the Agenda:**

Motion by William LaBorde: That the Board approves the meeting agenda in its entirety. Motion seconded by Linda Shaw, all in favor, motion moves forward.

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ITEM #4: Approve Meeting Minutes:

Motion by William LaBorde: That the Board approve the following meeting minutes in its entirety:

- October 29, 2024 Open Meeting
- May 6, 2025 Open Meeting
- July 28, 2025 Closed Meeting

Motion seconded by Linda Shaw, all in favor, motion moves forward.

ITEM #5: Ratify the July 25, 2025 Test Results: Debbie Uehara reported 1 applicant registered and appeared for the firm and certification exam. After grading each exam at the July 28, 2025 closed meeting, it was confirmed that 1 applicant passed the firm exam with 37 errors or less and 1 applicant passed the certification exam with 52 errors or less. No further comments.

Motion by William LaBorde: That the Board ratify the test results from the July 25, 2025 certification and firm exam. Motion seconded by Linda Shaw, all in favor, motion moves forward.

ITEM #6: Appointment of a Chair and Vice Chair to the Legislative Regulations Committee:

Motion by Kevin Diamond: That pursuant to NRS 656.110, the Board will appoint William LaBorde as the Chair of the Legislative Regulations Committee and Peggy Elias will serve as the Vice Chair. Motion seconded by Linda Shaw, all in favor, motion moves forward.

ITEM #7: Appoint Members to the Legislative Regulations Committee:

Motion by Linda Shaw: That pursuant to NRS 656.110, the Board will appoint the following individuals to serve on the Legislative Regulations Committee:

Kevin Diamond
Kimberly Farkas
Lori Judd
Pauline May
Peggy Elias
William LaBorde

Motion seconded by Salli Phillips, all in favor, motion moves forward.

ITEM #8: Review Senate Bill 191: Upon review and without motion, the Board deferred SB 191 to the Legislative Regulations Committee for further review and to formulate language for a regulation. A copy of S 191 is attached and will be kept on file. No further comments.

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- ITEM #9:** **Review LCB File R193-22:** Upon review and without motion, the Board deferred LCB File R193-22 to the Legislative Regulations Committee for further review and to submit their findings to the Board at a future open meeting. A copy of LCB File R193-22 is attached and will be kept on file. No further comments.
- ITEM #10:** **Proposed Regulation with New Requirements for Court Reporters:** Upon review and without motion, the Board deferred the proposed language to the Legislative Regulations Committee for further review. The committee will submit their findings to the Board at a future open meeting. A copy of the proposed language is attached and will be kept on file. No further comments.
- ITEM #11:** **Proposed Regulation for a Certificate of Endorsement:** Without motion, the Board deferred this matter to the Legislative Regulations Committee to conduct further research and formulate proposed language. The committee will submit their findings to the Board at a future open meeting. No further comments.
- ITEM #12:** **NVCRA Seeking an Advisory Opinion:** Kimberly Farkas, from the Nevada Court Reporters Association asked the Board for an advisory opinion or guidance to share with Nevada reporters regarding unlicensed practices. A discussion ensued relating to NAC 656.415 regulating the process to seek an advisory opinion. Kevin Diamond offered to contact the Board's Deputy Attorney General Matthew Feeley to seek clarification. No action was taken. No further comments.
- ITEM #13:** **Providing Educational Tools to Safe Guard the Public from Unlicensed Practices:** Kevin Diamond suggested sending a letter to Judges who hear trials in Nevada, creating a CLE program and running advertisements in Nevada Lawyer and Communicate to bring awareness of unlicensed practices. Kimberly Farkas, from the Nevada Court Reporters Association, reported the Association will help the cover the cost to create an educational video for a CLE program, help fund luncheons to host the CLE programs and produce informative stickers and flyers for Nevada reporters. The discussion concluded without motion. No further comments.
- ITEM #14:** **Report from the Office of Nevada Boards, Commissions and Councils Standard:** William LaBorde reported he sent a letter to Nikki Haag, Deputy Director of Boards and Commissions sharing the precarious financial situation the Board was facing. He provided a copy of Ms. Haag's response to the Board. Ms. Haag expressed she understood the urgency and recognized the efforts the Board has already made to reduce costs. She confirmed there is no established protocol for Boards that experience funding shortfalls nor is there a mechanism at this time where the State steps in to provide financial assistance to regulatory Boards. A copy of William LaBorde and Nikki Haag's letters are attached and will be kept on file. The discussion concluded without a motion. No further comments.

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- ITEM #15: Language Access Plan Proposal:** Debbie Uehara presented the request from the Governor's Office for New Americans relating to their language access program. Their request requires a thorough study and implementation of programs, far beyond the scope the Board can currently provide. The Board directed Ms. Uehara to complete the survey to her best ability and continue her efforts to comply to their requests. The discussion concluded without motion. No further comments.
- ITEM #16: Executive Secretary's Report:** A copy of Debbie Uehara's report is attached and will be kept on file.
- ITEM #17: Public Comments:** No public comments.
- ITEM #18: Next Open Meeting Date and Agenda Items:** The meeting date and other agenda items will be determined at a later date. No further comments.

Adjournment: Motion by William LaBorde to adjourn the meeting. Motion seconded by Linda Shaw. All in favor, meeting adjourned at 6:40pm.